

## **Call for applications for Deutschlandstipendium scholarships at the Frankfurt University of Music and Performing Arts**

Frankfurt University of Music and Performing Arts (HfMDK), is awarding again around 72 Deutschlandstipendium scholarships for the winter semester 2022/2023 in accordance with the latest version of the Scholarship Program Act of July 21, 2010.

The purpose of the scholarship is to support talented students of the HfMDK who are expected to achieve or have already achieved outstanding results in their studies or profession.

### **Selection criteria:**

- Previous academic and examination performance or the results achieved in the aptitude test, with particular reference to the main artistic subject (in so far as this is relevant to the course of study)
- special achievements, awards and prizes, previous professional activity and internships
- extracurricular commitment such as voluntary work, social, university or political commitment or participation in religious societies, associations or clubs.
- special personal or family circumstances such as illnesses and disabilities, taking care of one's own children, especially as a single parent, or close relatives in need of care, working in a family business, gainful employment alongside the degree program, family background or a migration background.

### **Selection procedure:**

The scholarship holders are selected by the scholarship selection committee after reviewing the submitted documents according to the above-mentioned criteria, usually in October. The selected scholarship holders will be notified by a letter.

### **Application:**

Applications for a Deutschlandstipendium are open to those who are

- already enrolled at the HfMDK and are within the standard period<sup>1</sup> of study, or
- about to begin their studies at the HfMDK.

The application is equally possible for German and international students.

### **Application periods:**

- **01.07.2022 to 31.07.2022 for students already enrolled**
- **Subsequent applications from Deutschlandstipendium scholarship holders must be received by 31.07.2022 at the latest!**
- **15.08.2022 to 15.09.2022 only for first-year students of the winter semester 2022/23**

➔ Applications that are not submitted on time or in the correct form, as well as incomplete applications, will not be considered in the selection process.

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<sup>1</sup> The extension of the standard period of study issued by the HMWK is also applied to the application procedure for the Deutschlandstipendium. For students who were enrolled in SoSe20, WS20/21, SoSe21, WS21/22, the standard period of study is extended by the respective semesters. Thus, an extension of up to a maximum of 4 semesters can be credited. The regulations for awarding the Deutschlandstipendium, especially with regard to the possible maximum duration of funding, remain unaffected.

**Duration of scholarship:** usually two semesters<sup>2</sup>

**Scholarship amount:** 300,- € per month

The scholarship will not be awarded if the student is already receiving talent- and performance-based material support, unless the sum of the support per semester falls below a monthly average of 30 €. Maintenance payments based on legal maintenance obligations, as well as benefits according to the Federal Training Assistance Act, do not fall under the concept of talent- and performance-based material support.

## **Application Agreement for the Deutschlandstipendium**

### **Note on data protection**

The personal data you provide here will be treated confidentially and will be collected and processed solely for the purpose of selecting suitable applicants and implementing the Deutschlandstipendium. The legal basis for this is § 10 of the Scholarship Program Act (StipG). According to this, applicants for the scholarship program are obligated to provide the information required for the examination of the performance and suitability requirements and to submit the corresponding evidence. We are aware that some of the information provided is highly confidential. Some of the information (e.g. about illnesses, special personal circumstances) is also so-called special types of personal data in the sense of the data protection laws. Your data will always be treated confidentially and, together with our IT service provider, will always be protected by up-to-date technical security measures. If your application is unsuccessful in this selection process, your data will be deleted after the application process has been completed.

### **Statistics / Evaluation Anonymization**

According to § 13 of the Scholarship Program Act, we are obliged to transmit scholarship holder data to the State Statistical Office in order to compile federal statistics. This is done under a pseudonym, i.e. without disclosing your name.

### **Contact with the sponsor**

Your sponsor may wish to get to know you in order to invite you to events or perhaps offer you an internship. However, this contact is only possible if you agree to the disclosure of your data to the sponsor.

### **Random checks to exclude double funding**

Pursuant to § 4, Section 2 of the StipG, the BMBF conducts random checks on the basis of the data of the funded students in order to prevent double funding. For this purpose, the BMBF may query and store the surname, first name, date of birth, address and university location of individual sponsored students and compare them with the data of other sponsoring institutions. The university is required by law to provide this data. After the sample has been carried out, the data is destroyed.

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<sup>2</sup> If proof of talent and performance is submitted in time, a decision will be made ex officio on whether to extend the grant, but at most until the end of the standard period of study, or for a maximum of 4 semesters of funding at the HfMDK in total.

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## Online-Application

The application takes place online via the respective application links, which will be activated from **01.07.2022 resp. 15.08.2022**. The link to this will be published on the website in due time

In the application portal you have the option of submitting and managing your online application for a Deutschlandstipendium. You can easily upload documents and make changes. If you are unable to find your way around the portal or have a technical or content-related question about the application process, please do not hesitate to contact us.

### Upload attachments:

Please upload your application documents **in PDF format only**. When scanning/converting to PDF format, ensure that the file size is appropriate (can be influenced by the software/quality/compression used).

### Documents to submit:

Applications must be submitted, in German or English, with the following documents:

- Letter of motivation  
Advice can be found here: <https://www.mystipendium.de/bewerbung-stipendium/motivationsschreiben-stipendium>
- Curriculum vitae in table form
- **If you are not a first-year student:** letter of recommendation from your main subject teacher; if this is not the case, letter of recommendation from the person responsible for the course of study, as well as written proof of academic achievements to date  
  
→ the letter of recommendation should be sent by the teachers directly to [deutschlandstipendium@orga.hfmdk-frankfurt.de](mailto:deutschlandstipendium@orga.hfmdk-frankfurt.de) within the application period
- documentary proof of academic achievements to this point (Transcript of Records)
- Certificate of enrollment, in the case of first-year students, letter of admission
- in the case of applications for a scholarship within the framework of a Master's degree program, the certificate of a first university degree and acquired certificates of achievement
- signed declaration of participation (formular is deposited on the homepage)

### Further documents and evidence to be submitted to support the application:

- Internship and work references, documentary proof of professional and other qualifications and knowledge (languages)
- Documentary proof of special awards and prizes
- Details and documentary proof of special social commitment (voluntary or other)
- Explanations and documentary proof of special social, personal or family circumstances arising, e.g. resulting from family background

If application documents are not written in German or English, an officially certified translation in German must be enclosed.

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**Contact person** for the Deutschlandstipendium at the HfMDK is:

Hannah Freitag

[deutschlandstipendium@orga.hfmdk-frankfurt.de](mailto:deutschlandstipendium@orga.hfmdk-frankfurt.de)

T +49 (0)69 154 007 597

For further details, please refer to the Statutes of the Frankfurt University of Music and Performing Arts (HfMDK) for the awarding of German scholarships in the version of 25.04.2016